

**GUJARAT SEONDARY AND HIGHER SECONDARY EDUCATION  
BOARD, GANDHINAGAR**



**DOCUMENT INVITING**

**EXPRESSION OF INTEREST (EOI) FOR COACHING SERVICES FOR  
JEE (MAIN & ADVANCE) AND NEET FOR STUDENTS**

**NOVEMER 2022**

*Published by:*

**Gujarat Secondary and Higher Secondary Education Board**

Sector 10B, Near Old Sachivalay,

Gandhinagar-382010

## Disclaimer

It is hereby clarified that this Expression of Interest Document (EoI) is a document that solicits responses in the form of Expression of Interest from qualified applicants ("Respondents") as per the terms mentioned therein. The EoIs received from Respondents would be evaluated based on the criteria specified in this document and qualified Respondents alone would then be issued an RFP later to enable them to provide details of services and their prices. The process would be governed by terms and conditions mentioned in this EoI and the RFP document to be issued thereafter to qualified Respondents.

It is clarified that this EoI document is not an agreement and is not an offer by Gujarat Secondary and Higher Secondary Education Board (GS&HSEB/Board) to any party hereunder. The purpose of this EoI is to provide the potential Respondents with information to assist in the formulation of its response and application submission.

This EoI document does not purport to contain all the information such Respondents may require. This EoI document may not be appropriate for all persons, and it is not possible for Board to consider particular needs of each Respondent. Each Respondent should conduct its own investigation and analysis, and should check the accuracy, reliability and completeness of information in this EoI document and obtain independent advice from appropriate sources. Board and their advisors make no representation or warranty and shall incur no liability financial or otherwise under any law, statute, rules or regulations or otherwise as to the accuracy, reliability or completeness of the EoI document.

Board may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EoI document.

The Board reserves the right not to proceed with the selection process or to change the process or procedure to be applied. It also reserves the right to decline to discuss the process further with any party submitting a Response or Application. No reimbursement of cost of any type shall be paid to persons, entities submitting an Response or Application.

The Board shall not be responsible for any costs or expenses incurred by the Respondents in connection with the preparation and delivery of Response, including costs and expenses related to visits to the sites. Board reserves the rights to cancel, terminate, change or modify this procurement process and/or requirements of bidding stated in the EoI, without assigning any reason or providing any notice and without accepting any liability for the same.

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**- Application Schedule and Details of EoI Fees**

Name of Work	<b>EXPRESSION OF INTEREST (EOI) FOR SELECTION OF PROVIDER OF COACHING SERVICES FOR COMPETITIVE EXAMS (JEE &amp; NEET) TO STUDENTS OF GUJARAT</b>	
Schedule of EoI Process	Downloading of EoI Document	<b>02/11/2022</b> onwards
	Queries to be sent at	Respondents may post their queries relating to EoI on email address : casgseb@gmail.com or before date 06/11/2022 by 11.00 AM
	Pre-Bid Meeting date & Time	Pre-Bid Meeting shall be held 07/11/2022 at 11.00 AM at Gujarat Secondary and Higher Secondary Education Board, Gandhinagar
	Online submission	<b>Online:</b> The EoI shall be submitted online only on or before <b>23/11/2022</b> by 4.00 PM  <b>Physical :</b> Only EoI Document Fee submission may be physically on 23/11/2022 by 4.00 PM by RPAD / Speed Post/ hand delivery/ courier. No other documents are to be submitted physically. Respondent submitting Price Bid shall be treated as non responsive and rejected. Submission of EoI Fee In sealed cover duly super scribed to Secretary,GSHSEB. The scanned copies of EoI Fees however shall also be uploaded along with EoI Application on <a href="https://nprocure.com">https://nprocure.com</a>
	Opening of Technical Bid	On on 24/11/2022 11.30 AM at office of Commitree room, Gujarat Secondary and Higher Secondary Education Board, Gandhinagar
	Opening of Price Bid	No Price Bids to be submitted as on now. Bidders qualifying in response to the EoI will be required to submit proposals along with Price Bids.

Eol Document Fees	Eol Document Fee	<b>Rs. 15000/-</b> In form of Account Payee Demand Draft payable in favor of "Secretary, Gujarat Secondary and Higher Secondary Education Board." payable at Gandhinagar.
Special Condition for Eol Fee	Respondent shall upload scanned copy of Demand Draft (DD) for Eol Fee along with Eol submission online at <a href="https://nprocure.com">https://nprocure.com</a>	
General Terms & Conditions	Respondents who wish to participate in this Eol will have to procure valid digital certificate as per information Technology Act.2000. Respondents can procure this certificate from any of the Government approved certifying agency i.e. (n) Code Solution.	
Information for online participation	<ol style="list-style-type: none"> <li>1. Internet site address for downloading Eol will be <a href="https://nprocure.com">https://nprocure.com</a>, and <a href="http://www.gseb.org">www.gseb.org</a></li> <li>2. Interested bidders can view detailed tender notice and download Eol document from the above-mentioned website.</li> <li>3. Respondents who wish to participate in online tender have to register with the website through the "New User Registration" link provided on the home page. Respondent will create login id &amp; password on the own in registration process.</li> <li>4. Respondents who wish to participate in this tender need to procure Digital Certificate as per Information Technology Act-2000 using that they can digitally sign their electronic bids. Respondents can procure the same from any of the CCA approved certifying agencies, or they may contact (n) code Solution at below mentioned address and they will assist them in procuring the same. Respondents who already have a valid Digital Certificate need not to procure the same. In case bidders need any clarification regarding online participation, they can contact  "(n) Code solutions - A division GNFC Ltd."  403, GNFC Infotower, Bodakdev, Ahmedabad-380054, Gujarat (India).  Tel:+91 26857316 / 17 / 18 Fax:91 79 26857321  E-mail: <a href="mailto:nprocure@gnvfc.net">nprocure@gnvfc.net</a> Web site : <a href="http://www.nprocure.com">www.nprocure.com</a>  Toll Free:1800-233-1010 (Ext. 501 &amp; 512)</li> </ol>	

## **1. Abbreviations and Definitions :**

**Applicants:** Parties which respond to the EOI by expressing their interest for providing Coaching Services

**Coaching Services:** All activities and services involved in coaching students for competitive examinations

**EOI Document:** This document which provides information to interested parties to assist them in expressing their interest for providing Coaching Services and submission of the information required.

**EOI:** The Application submitted to GS&HSEB by the Applicants in response to the EOI Document

**GS&HSEB / Board:** Gujarat Secondary and Higher Secondary Education Board

## 2. Background

- 2.1. The Gujarat Secondary and Higher Secondary Education Board (GS&HSEB/Board) is a body of the Government of Gujarat responsible for determining the policy-related and administrative direction of the state's secondary and higher secondary educational system. The main responsibilities of the Board include academics, conducting examinations and research and development. The board is responsible for registration and administration of higher secondary and secondary schools in the state of Gujarat.
- 2.2. The Government of Gujarat and Board are keen to ensure that the students from the State are able to qualify for institutions of higher learning and quality such as Indian Institutes of Technologies (IIT), National Institute of Technologies (NIT), AIIMS and other reputed institutes. Such institutes admit meritorious students based on all India competitive examinations only.
- 2.3. In order to prepare meritorious students for such competitive examinations who are denied such an opportunity due to reasons of affordability or access, the Board would like to offer coaching services from reputed and high-quality coaching service providers who assist students in preparation of such examinations (“Coaching Service Providers”). Such coaching is proposed to be offered to students selected through a screening examination from across the state free of cost. (Additionally, all arrangements for their stay and food and if possible transport would also be made at no cost to the students. However, the Coaching Service Providers are not to be involved in that arrangement).
- 2.4. The Government of Gujarat and Board has planned to start coaching centre in four zones (Ahmedabad, Baroda, Surat and Rajkot). The places for coaching will be the centre/school which will be decided by the Government as Residential School of Excellence under the project implemented by Government. Each centre will have around 500 students totaling 2000 students in first year. From second year onwards there will be around 1000 students for each zone totaling 4000 students.
- 2.5. Building and other infrastructure will be provided by Government. Selected Coaching institute will be required to provide well qualified faculties, study material with Government of Gujarat symbol and take regular test.
- 2.6. Selected coaching institute will be required to provide teaching in Gujarati language. Study material will also be required to be provided in Gujarati.
- 2.7. Faculties of selected coaching institute will be required to provide coaching for 4 hours a day except Sunday at locations selected by Board. Coaching for JEE/NEET have to be provided alongwith school curriculum.
- 2.8. Interested Parties (“Applicants”) for providing coaching services may apply undee this EOI with informaton on their organisation, track record, experience in India and in Gujarat, financial strength, and ideas and options for providing such services.
- 2.9. In COVID or other pandemic circumstances agency for coaching JEE/NEET have to provide online coaching.

### 3. Eoi Process

- 3.1. The Board has adopted Two stage Bidding Process comprising the First Stage (Eoi stage) and Second Stage (RFP Stage).
- 3.2. First Stage of the process involves inviting Expression of Interests from interested by Applicants who are expected to make an application in accordance with the provisions of this EOI Document. Under this first stage, the Applicant would submit their ideas and plan for coaching services along with their credentials. The Applicant shall pay Eoi Document Fees mentioned in this Eoi Document. The Board will evaluate the applications as per procedure given in the Eoi document to determine the qualified Applicants. At the end of the First Stage, the Board will announce a shortlist of suitable pre-qualified Applicants who shall be eligible for participation in the second stage of the Bidding Process comprising Request for Proposals (RFP). GS&HSEB shall not be liable to respond to any queries or representations made by the Applicants who shall not get qualified. **No price bid are to be submitted by the Applicants in the first stage.**
- 3.3. Detailed format for RFP will be provided to Applicants qualified in the First Stage. As part of this RFP, short listed Applicants shall be called upon to submit their Price Bids for the selected project(s) based on detailed scope of work, specifications and contract conditions provided in the RFP document. The RFP Document will provide detailed information on the contract conditions, performance parameters, penalties on payment for non-fulfilment of performance parameters and so on. There will be separate price bids for all four locations viz. Ahmedabad, Baroda, Rajkot and Surat zone. The places for coaching will be the centre/school which will be decided by the Government as Residential School of Excellence under the project implemented by Government.
- 3.4. The detailed bids are expected to provide, at RFP stage only (and not at this EOI Stage). The Award criteria shall be mentioned in the RFP document.



## **4. Information to be provided along with EoI Application**

The Applicant shall submit the project concept that should include the following information in two parts:

### **4.1. Part I : Proposal and Plans**

- a. Information on type of teachers who would be providing coaching along with their credentials / experience and track records.
- b. Details of audio-visual facilities planned for the class room.
- c. Details of study material that will be provided to the students.
- d. Arrangements to conduct special doubt solving sessions.
- e. Plans and arrangements to provide services at the time of Covid related restrictions.
- f. Plans on how Gujarati medium students will be trained, availability of Gujarati study material and faculties who understand Gujarati.
- g. Any other information / plans or special methods or techniques to allow students to qualify for competitive examinations.

### **4.2. Part II: Qualification Information of Applicant:**

- a. Name and address of registered and corporate offices of the firm
- b. Details of branch offices/ Coaching centers in India and in Gujarat
- c. Certificate of Incorporation / Partnership Agreement
- d. Audited Financial Statements for last Five years
- e. Turnover Certificate from the statutory Auditor in terms of turnover from Coaching Services in last five years
- f. Number of students coached over last five years along with evidence in India
- g. Number of students coached over last five years along with evidence in Gujarat
- h. Number of students coached over last five years who have obtained rank upto 10000 in exams like JEE Advance and NEET.
- i. Any other information that supports their credentials

The information on number of students above should correspond to evidence submitted. Also online coaching services (except during Covid period) will not be considered.

## 5. Application Submission Format

5.1. Applicant s would be required to submit the bid in the following manner

Part	Titled as	Content	Relevant Annexure for format/ guidelines
A	Eoi Fees	<ul style="list-style-type: none"> <li>– Application fee in the form of demand draft/Pay Order to be submitted physically</li> <li>– Copy of DD/Pay Order to be uploaded online</li> </ul>	-
B	Qualification Documents (Online only)	<ul style="list-style-type: none"> <li>– Forwarding Letter and Applicant s Information</li> <li>– Firm Registration ( copy of registration certificate with registrar of firms)</li> <li>– Self Certification that the firm has not been blacklisted by any Government/Semi Government Board.</li> <li>– Certificate from Registered Chartered accountant showing the turnover as per the tender requirement.</li> <li>– Copy of Audited Financial Statements for last 5 financial years</li> <li>– Supporting evidences as required for fulfilling evaluation criteria.</li> <li>– Authorization of signatory in the form of Board Resolution/ Partner’s Resolution or Power of Attorney, as applicable.</li> <li>– Copy of EOI document, GS&amp;HSEB’s response to pre- queries and addendum or corrigendum with respect to this EOI to be signed on every page by the Applicant ’s authorized representative.</li> </ul>	Annexure 1 to 4

5.2. Applications which are not signed by the Authorized signatory, shall not be accepted. Board reserves the right to reject Applications not submitted in line with provisions of the EOI Document and without Application fee in the form specified.

## 6. Evaluation Process and Qualification Criteria

The Evaluation process comprises two stages:

- (i) Pre - qualification
- (ii) Qualification

### Pre-Qualification:

The Applicants shall have to meet the following pre-qualification criteria to be eligible for this stage of evaluation. Only the bidders meeting pre-qualification criteria shall be moved to the next stage of qualification evaluation. The Applications which are not meeting any of the following criteria shall be rejected and not evaluated further.

- 6.1. The Applicant shall be a company incorporated as per Indian Companies Act 1956 or 2013 (Copy of Memorandum and Article of the association and certificate of incorporation of the Proposer should be submitted) Or Registered Partnership firm (Copy of Partnership Deed and registration certificate should be submitted) or a registered proprietary firm (Copy of any registration certificate)
- 6.2. The Applicant's average annual turnover in the last five financial years must be at least **Rs.10 crore** from coaching activities (JEE & NEET only). A Certificate from statutory Auditor of the firm along with its stamp and UDIN specifying the turnover shall be submitted.
- 6.3. Applicants blacklisted by any Government department, PSU or Government company are not eligible (Provide anti Blacklisting certificated as per the format attached annexure 3).
- 6.4. The Applicant must have hands-on experience of coaching at least **10000** number of students per year for NEET + JEE in last five financial years on an average. The Applicants shall have to submit documentary evidences in terms of Letter from Auditor plus any other evidences to showcase relevant experience as required in this clause.
- 6.5. At least **400** students coached by the Applicant firm must have cleared competitive exams in terms of NEET + JEE Advanced (ranking upto 10,000) on an average over the last five financial years. The Applicants shall have to submit documentary evidences in terms of Letter from Auditor plus any other evidences to showcase relevant experience as required in this clause.

6.6. The Plans and proposals submitted as part of the EoI must correspond to the requirements of the Board. The Board reserves the right to call the Applicant for discussion or presentation to understand their proposal, experience, performance and qualifications.

A Consortium shall not be permitted to bid for this EoI.

## 7. Qualifications :

The pre-qualified bids from earlier stage will be taken up for detailed evaluation of their qualifications, leading to technical score. The evaluation methodology will be as follows:

Competitive Exams shall mean JEE Mains, JEE Advanced and NEET.

Sr. No.	Criteria	Maximum Score	Scoring Pattern
<b>A.</b>	<b>Experience of Bidder</b>	<b>50 marks</b>	
<b>1</b>	Experience in terms of total number of students coached for Competitive Exams <b>on an average per year over last five years on All India Basis</b>	10 marks	20000+ : 10 marks 10000-20000 – 6 marks 5000-10000 3 marks
<b>2</b>	Experience in terms of total number of students coached for Competitive Exams <b>on an average per year over last five years on Gujarat level.</b>	10 marks	2000+ : 10 marks 1000-2000 – 6 marks 500-1000 3 marks
<b>3</b>	Experience in terms of number of students coached for Competitive Exam who have cleared JEE Advanced (ranking upto 10000) or NEET (ranking upto 10000) <b>on an average per year over last five years</b>	30 marks	500 plus : 30 marks 250- 500: 18 marks 100 - 250: 9 marks
<b>B</b>	<b>Turnover</b>	<b>10 marks</b>	
	<b>Average turnover of last 5 years from coaching Services as per Auditor Statement</b>	10 marks	> 20 crore : 10 marks 10 crore – 20 crore : 5 marks < 10 crore : 3 marks
<b>C.</b>	<b>Approach and Methodology for Proposed Work</b>	<b>30 marks</b>	
	Bid will need to be accompanied by brief Approach & Methodology in PPT/word format. This will be followed up through a presentation to the Committee leading to final evaluation based on the following criteria:		

	<i>Understanding and relevance of the coaching for competitive exam preparations.</i>		5 marks
	<i>Type of preparation material used or proposed to be used</i>		10 marks
	<i>Overall strategy and work plan for Gujarat and Gujarati medium students for preparing them for competitive exams</i>		15 marks
<b>D.</b>	<b>Branches</b>	<b>10 marks</b>	
	Presence of branch in Delhi, Kota, Mumbai, Bangalore, Ahmedabad, Baroda, Rajkot and Surat	10	<ul style="list-style-type: none"> <li>• Branches in all 8 cities : 10 marks</li> <li>• Branches in 7 cities : 8.75 marks</li> <li>• Branches in 6 cities : 7.50 marks</li> <li>• Branches in 5 cities : 6.25 marks</li> <li>• Branches in 4 cities : 5.00 marks</li> <li>• Branches in 3 cities : 3.75 marks</li> <li>• Branches in 2 cities : 2.50 marks</li> <li>• Branches in 1 cities : 1.25 marks</li> </ul>
<b>E.</b>	<b>TOTAL MAXIMUM SCORE</b>	<b>100 marks</b>	

Bidder must Score minimum 60 marks out of total 100 marks in Technical Marking Section specified hereinabove. The bids of bidders obtaining lower than 60 score will be declared disqualified and not be processed further.

### **8. Evaluation of Bids and Financial Score**

The Price Bid of only Technically qualified (Bidders passing Responsiveness Tests and meeting Pre Qualification Criteria and obtaining minimum 60 marks in the Technical score system as specified in clauses 7 will be invited in the next stage of bidding (RFP stage) along with detailed proposal. At that time, the Bidder shall be required to Quote Service Charges for each zone separately and bids will be evaluated for each zone/centre separately.

The financial score will be calculated as follows:

$$\text{Financial Score (FiS)} = 100 \times \text{FiL}/\text{FiC}$$

Where;

FiL is the L1 (Lowest Bidder)'s Service Charges in Rs per student. FiC is the Service Charges quoted by Bidder.

Bidder scoring Lowest charges shall be given 100 marks.

Thereafter, the Composite Score of the Bidder shall be determined by combining Technical and Financial Scores based on following formula;

$$\text{Composite Score (CS)} = \text{Technical Score (TeS)} * 0.75 + \text{Financial Score (Fis)} * 0.25$$

The technical experience has been assigned 75% of weightage while price quote is assigned 25% weightage.

The Bidder Obtaining Highest Composite Score shall be generally declared as Preferred Bidder. After negotiations at the discretion of the Authority, the LOA would be granted to the preferred bidder who would then be the Successful Bidder with whom the Agreement shall be signed.

## **9. General Instructions to Applicants**

- 9.1. GS&HSEB retains the right to ask for any further information, document or clarification that may be required from the Applicant for the purpose of evaluation of Application.
- 9.2. The cost of Application i.e. Application fees will not be refunded under any circumstances.
- 9.3. The qualification shall be deemed valid by GS&HSEB for 180 days from the last date of Application submission.
- 9.4. Interested Parties are requested to visit GS&HSEB office prior to submission of Application to get better understanding and perspective about the project.
- 9.5. Experience of Sublet/ Sub Contracting shall not Be Considered for evaluation. Experience of subsidiaries / sister concerns / parent firms are permitted, provided there is a 50% or higher relationship between the Applicant firm and subsidiary / sister concern / parent firm as proved by evidence of shareholding or profit-sharing

arrangements. If such evidence is being claimed, information on such subsidiary / sister concern / parent in shareholding relationship with the Applicant firm shall be submitted.

9.6. GS&HSEB reserves the right to accept or reject any or all Application and annul the entire Process or part thereof without assigning any reason. This EOI shall form a part of contract document that shall be signed at later stage with Successful Applicant. The Applicants are advised to read carefully the documents prior to submission of Application.

9.7. The Courts at Gandhinagar shall have jurisdiction over all matters arising out of or relating to the Contract.

9.8. Even though the Applicant may meet the Qualification criteria, they are subject to be disqualified for any of the following reasons:

9.8.1. Misleading or false representation in the forms, statements and attachments submitted under this EOI cum RFQ.

9.8.2. Record of poor performance such as abandoning the work, rescinding of contract for which the reasons are attributable to the non-performance of the Applicant, consistent history of litigation awarded against the applicant or financial failure due to bankruptcy.

9.8.3. Has been identified by the GS&HSEB Board as poor performer in implementation of ongoing any State and Central Government departments

9.8.4. Any effort to influence the evaluation process or entire bid process through direct and indirect interaction with any officer, representative or Advisor of GS&HSEB.

9.8.5. Blacklisted by any Government agency/Central Government/State Government/Urban Local Body.

## **10. Conflict of Interest**

An Applicant shall not have a conflict of interest (the "Conflict of Interest") that affects the EOI and selection Process. Any Applicant found to have a Conflict of Interest shall be disqualified. An Applicant may be considered to have a Conflict of Interest, if the relationship between two Applicants is established through common holding, either directly or through Associates, of at least 25% holding of equity/profit sharing in another company/firm, or in each other.

A. The Applicant, its member or Associate (or any constituent thereof) and any other

Applicant, its Member or Associate (or any constituent thereof) have common controlling ownership interest. Common controlling ownership interest for Company, Partnership Firm, and Proprietorship firm is defined as follows.

- (1) **If Applicant is a Company** : In such case, the Applicant (including its Member or Associate or any shareholder thereof of Applicant and/or its Associates) possessing over 25% of the paid up and subscribed capital in its own company, Member or Associate as the case may be, also holds:
  - a) more than 25% of the paid up and subscribed equity capital in the other Applicant , its Member or Associate of such other Applicant , its Member or Associates is Company; and/or
  - b) more than 25% of profit sharing in other Applicant , its Member or Associates such other Applicant , its Member or Associates is a Partnership firm. and/or
  - c) Other Applicant , its Member or Associates which is a Proprietorship Firm.
  
- (2) **If Applicant is a Partnership Firm** : In such case , the Applicant or its Partners or Associate having a profit sharing of more than 25% of such Applicant or its Partners or Associate as the case may be also holds;
  - a) more than 25% of the paid up and subscribed equity capital in the other Applicant , its Member or Associate of such other Applicant , its Member or Associates is Company; and/or
  - b) more than 25% of profit sharing in other Applicant , its Member or Associates such other Applicant , its Member or Associates is a Partnership firm. and/or
  - c) Other Applicant , its Member or Associates which is a Proprietorship Firm.
  
- (3) **If Applicant is a Proprietorship Firm** : In such case , the Applicant or its Proprietor or Associate of such Applicant or its Proprietor or Associate as the case may be also holds;
  - a) more than 25% of the paid up and subscribed equity capital in the other Applicant , its Member or Associate of such other Applicant , its Member or Associates is Company; and/or



- b) more than 25% of profit sharing in other Applicant , its Member or Associates such other Applicant , its Member or Associates is a Partnership firm. and/or
  - c) Other Applicant , its Member or Associates which is a Proprietorship Firm.
- B. A constituent of such Applicants is also a constituent of another Applicants; or.
- C. Such Applicant receives or has received any direct or indirect subsidy from any other Applicant /s, or has provided any such subsidy to any other Applicant s; or
- D. Such Applicants has the same legal representative for purposes of this Bid as any other Applicant s; or
- E. Such Applicant/s has a relationship with another Applicant/s, directly or through common third parties, that puts them in a position to have access to each other's' information about, or to influence the Bid of either or each of the other Applicant.

*Annexure*

**Annexure 1: Forwarding Letter**

To  
Secretary  
Gujarat State Secondary and Higher Secondary Education Board  
Gandhinagar

**Sub: Submission of EOI and Application for Coaching Services in Gujarat.**

Dear Sir,

We the undersigned, apply to provide Coaching Services for Gujarat for training students identified by GS&HSEB for competitive exams. We are hereby submitting our application, which includes the proposed concept and details of our eligibility and qualifications in accordance with the provisions of EOI document.

We understand that you are not bound to accept any Application you receive or may cancel or postpone the selection Process without assigning any reason.

Sincerely

Authorized Signatory: \_\_\_\_\_  
Name and Title of the Signatory: \_\_\_\_\_  
Name of the Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contact Details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Annexure 2 : Format of Turnover Statement

The audited Turnover of M/s \_\_\_\_\_ for last five financial years from Coaching Activities (JEE & NEET) only is as follows;

Year	Turnover (Rs. Lakh)
2021-22	
2020-21	
2019-20	
2018-19	
2017-18	

\_\_\_\_\_  
Sealed and Signed by the Statutory Auditor along with UDIN.

## Annexure 2: Format of Experience and Performance Statement

The number of students coached by the M/s \_\_\_\_\_ over last five financial years from Coaching Activities for competitive exams (JEE AND NEET) is as follows:

Year	Total Number of Students Coached for JEE & NEET in india	Total Number of Students Coached for JEE & NEET in Gujarat	Total Number of Students Coached who obtained rank upto 10000 in JEE Advance Exam	Total Number of Students Coached who obtained rank upto 10000 in NEET exam
2021-22				
2020-21				
2019-20				
2018-19				
2017-18				
Total				

PS: Please attach verifiable evidences as may be available.

\_\_\_\_\_  
**Sealed and Signed by the Statutory Auditor along with UDIN.**

**Annexure 3: Format for Self - Declaration certifying that the Entity/Promoter/s / Director/s of Entity are not blacklisted (On a Stamp Paper of relevant value)**

**No Blacklisting Declaration**

I M/s. .... (Name of the Proposer), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Gujarat (GoG) / any other entity of GoG or blacklisted by any state government or central government / department / Local Government / agency in India or from abroad from participating in providing Consulting / Advisory Services of any kind, either individually or as member of a Consortium as on the \_\_\_\_\_-(Proposal submission Date).

We further confirm that we are aware that our Application for Coaching Services would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EoI at any stage of the Bidding Process or thereafter during the agreement period. Dated this .....Day of ....., 2022

Name of the Proposer

Signature of the Authorized person

Name of the Authorized Person

## Annexure 4: Format for Power of Attorney

**Dated:**

To,

Secretary  
Gujarat State Secondary and Higher Secondary Education Board  
Gandhinagar

Dear Sir,

REF: Your EOI dated \_\_\_\_\_

<Applicants name> hereby authorizes <Designated Representative's name> to act as a representative of <Applicant's name > for the following activities vide its Board Resolution (and Power of Attorney if applicable)<sup>1</sup> attached herewith.

To attend all meetings conducted by GS&HSEB and shall discuss, negotiate, finalize and sign any Application, proposal or agreement and contract with GS&HSEB related to tender.

Yours faithfully,

<Signature and Name of appropriate Board of the Applicant >

<Signature and name of the Designated Representative of the Applicant for acceptance of this Power of Attorney>

For

<Name of Applicant firm >

Encl: Board resolution for Authorized signatory

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<sup>1</sup> In case the Signatory to the bid is not directly authorized through a Board/Partners Resolution of the firm, then the Power of Attorney vesting relevant powers to the Signatory should be attached. The purpose is to trace the authorization to a Board/Partner's Resolution.